

Covid-19 Education Safeguarding Information & Guidance

Child Protection & Safeguarding Policy and Procedures Addendum

See <https://www.gov.uk/government/publications/covid-19-safeguarding-in-schools-colleges-and-otherproviders>

We have reviewed our safeguarding policy so that it reflects the current ongoing arrangements during Covid-19.

Child Protection and Safeguarding Policy and Procedures Addendum for Covid-19

Downs View School, Link College, Life Skills College

This addendum was adopted on 23.3.2020 and reviewed according to change in guidance.

Key contacts

Students present on DV sites, where there will always be a DSL/DDSL on site.

Role	Name	Contact details
Designated Safeguarding Leads	Jackie Hutchings DVS Bea Freeborn DVS Juliet Hudson DVLC Raul Ortiz DVLSC	jackiehutchings@downsview.brighton-hove.sch.uk beafreeborn@downsview.brighton-hove.sch.uk juliethudson@downsview.brighton-hove.sch.uk raulortiz@downsview.brighton-hove.sch.uk
Deputy Designated Safeguarding Leads	Hilary Chappell DVS Chris Fisher DVS Nicholas Sell DVLC Georgia Gauci DVLSC	hilarychappell@downsview.brighton-hove.sch.uk chrisfisher@downsview.brighton-hove.sch.uk nicholassell@downsview.brighton-hove.sch.uk georgiagauci@downsview.brighton-hove.sch.uk
Nominated governor for child protection	Mitch Egan	mitchegan@downsview.brightonhove.sch.uk
Chair of governors	Chris Girvan	ChrisGirvan@downsview.brightonhove.sch.uk
Trustee for Adult Protection at DVLSC	Sue Hischler	suehischler@downsview.brightonhove.sch.uk

Chair of Trust - DVLSC	Jill Sawyer	jillsawyer@downsview.brightonhove.sch.uk
Local Authority Designated Officer (LADO)	Darrel Clews	01273 295643
Children's Social Care – for reporting concerns	Front Door For Families	01273 290400
	Emergency Duty Service – after hours, weekends and public holidays	01273 335905 or 335906
Targeted early help services for children and families	Front Door For Families	01273 290400

1. This addendum applies during the Covid-19 emergency response. It serves to supplement, but not replace, our current published policy and procedures.
2. Statutory guidance remains in place. We will continue to have regard to all current guidance, including:
 - 2.1. Keeping Children Safe in Education 2020:
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/912593/Keeping_children_safe_in_education_part_1_Sep_2020.pdf
 - 2.2. Working Together to Safeguard Children 2019:
<https://www.gov.uk/government/publications/working-together-to-safeguard-children--2>
 - 2.3. The Care Act 2014
<https://www.gov.uk/government/publications/care-act-statutory-guidance/care-and-support-statutory-guidance>
3. The school/college will have regard to local guidance provided by Safeguarding Partners (Brighton & Hove City Council, Sussex Police, Brighton & Hove Clinical Commissioning Group), particularly as it relates to support and services for vulnerable children.
4. The school/college will consider the safeguarding implications of all changes made to normal policies and procedures in response to coronavirus (COVID-19). The school/college will seek to ensure that any new policies and processes in response to COVID-19 are not weakening our approach to safeguarding or undermining our safeguarding culture. The following safeguarding principles remain in place:

- 4.1. with regard to safeguarding, the best interests of our students must always continue to come first
 - 4.2. if anyone in a school or college has a safeguarding concern about any learner they should continue to act and act immediately
 - 4.3. a DSL or deputy should be available
 - 4.4. it is essential that unsuitable people are not allowed to enter the students' workforce and/or gain access to students
 - 4.5. students should continue to be protected when they are online. DV has published guidance about the use of Zoom.
5. The school/college will publish any changes to safeguarding arrangements on the school and DVLSC websites.
6. The school/college will make all staff (including staff redeployed from other schools), volunteers and visitors aware of:
 - 6.1. the continuing need to act immediately if they have a safeguarding concern
 - 6.2. the current safeguarding arrangements as relevant to their roles and responsibilities
 - 6.3. how to report a concern about a child or an adult, report immediately to DSL/DDSL if have access log on cpoms.
 - 6.4. how to access advice from a trained Designated Safeguarding Lead or deputy, including who that person is on any given day. DS on site daily.
7. School and college staff will continue to work with and support learner's social workers and other agencies to help protect vulnerable people. We will continue to participate in multi-agency safeguarding arrangements.
8. The school's/college's arrangements for supporting students and families are: Regular contact for all families, as a minimum twice weekly by phone or email. Families with safeguarding concerns, if students are not on site then daily contact. Safeguarding links/information on school and DVLSC websites and regular updates via school ping.
9. Attendance: The school/college will:
 - 9.1. Follow up with parents/carers and social workers on any learner that was expected to attend and does not.
 - 9.2. Seek to confirm emergency contact numbers are correct and ask for any additional emergency contact numbers where they are available.
10. Students attending a different school: The school will follow Brighton & Hove City Council guidance to ensure that the receiving school has all the information needed to provide appropriate support (see Covid-19 Education Safeguarding Information & Guidance: Staff and Children at Different School).
11. Safe Adults in School, Safer Recruitment and Single Central Record:
 - 11.1. The school/college will not change policies and procedures for new: staff, volunteers, governors, trustees, contractors, agency staff.
 - 11.2. The school/college will not change policies and procedures for visitors.

- 11.3. For staff employed by other schools working on the premises, the school/college will follow Brighton & Hove City Council guidance (see Covid-19 Education Safeguarding Information & Guidance: Staff and Children at Different School).
 - 11.4. The school/college will maintain a daily record of which staff/volunteers are on site.
 - 11.5. Safeguarding training will be delivered via zoom for newly appointed staff.
12. Mental Health: The school/college will continue to support the mental health and wellbeing of students and staff by: following existing guidance and referral system.
 13. Online Safety
 - 13.1. The school/college will continue to ensure that filtering and monitoring is in place to protect students from inappropriate content and contact.
 - 13.2. The school/college will continue to support parents/carers and students with information to support online safety away from school/college.
 - 13.3. The school/college has reviewed its acceptable use agreements and codes of conduct/behaviour codes for students and for staff to ensure they adequately cover the changed circumstances around:
 - 13.3.1. Staff contact with students and families
 - 13.3.2. Teaching and learning online
 - 13.3.3. Teachers follow Zoom /Youtube school/college guidance document.
 - 13.4. The school/college will ensure any use of online learning tools and systems is in line with privacy and data protection/GDPR requirements.
 - 13.5. The school/college will ensure students have access to reporting routes to raise concerns to school/college and also to external agencies, including;
 - 13.5.1. [Childline](#) - for support
 - 13.5.2. [UK Safer Internet Centre](#) - to report and remove harmful online content
 - 13.5.3. [CEOP](#) - for advice on making a report about online abuse
 14. Agreement from the Executive Director of Families, Children and Learning that the Safeguarding audit will be delayed until Autumn 2020. We are confident that our systems are robust as evidenced in the school's recent OFSTED Feb 2020 and current audit.